



County of Los Angeles
DEPARTMENT OF CHILDREN AND FAMILY SERVICES

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January 22, 2015

To: Supervisor Michael D. Antonovich, Mayor
Supervisor Hilda L. Solis
Supervisor Mark Ridley-Thomas
Supervisor Sheila Kuehl
Supervisor Don Knabe

From: Philip L. Browning
Director

NOTICE OF INTENT TO NEGOTIATE A SOLE SOURCE CONTRACT WITH CULINART OF CALIFORNIA, INC.

In compliance with Board Policy 5.100, Sole Source Contracts, this is to notify the Board that the Department of Children and Family Services (DCFS) intends to negotiate a sole source contract with CulinArt of California, Inc. (CulinArt), for a five-year contract term beginning August 1, 2015 through July 31, 2020.

The contract is for the provision of hot meals and snacks to children awaiting court hearings in the Shelter Care Center at the Edmund D. Edelman Children's Court (Children's Court). The aggregate cost for these services is \$1,047,895 using 85 percent of federal funds and 15 percent of net County Cost. The current contract with CulinArt expires on July 31, 2015.

Because the existing contract was developed in 2003, DCFS intends to renew the contract to update the format and the language for various terms and conditions, and to update provisions in the Statement of Work involving food purchase, storage and meal preparation requirements.

CulinArt, formerly known and operated as P&A Food Systems, Inc., has been operating the cafeteria at the Children's Court since January 14, 2003, originally through a Concession Agreement with the County of Los Angeles Chief Executive Office. This agreement was made because the selected vendor providing the cafeteria service also services the Shelter Care Center since there are no separate cooking facilities and hot meals are preferred over sandwiches and cold food for the children.

On November 18, 2008, the Judicial Council of California Administrative Office of the Courts (Judicial Council) assumed control of and responsibility for certain sections of the Children's Court. CulinArt now contracts with the Judicial Council for concession services.

"To Enrich Lives Through Effective and Caring Service"

The Judicial Council renewed CulinArt's Concession License Agreement to operate the cafeteria at the Children's Court on April 1, 2010. The license term is open-continuous with no end date; however, each party has the right and option to terminate the license agreement with or without cause, at any time by giving 45 days prior written notice of the termination of agreement to the other party. This License Agreement grants CulinArt the control of the physical food preparation and service areas, including the responsibility for all maintenance and repairs of all required equipment and appliances.

On April 18, 2014, DCFS received from the California Department of Social Services a lifetime approval to renew or enter into a new food services contract with the vendor selected by the Judicial Council for as long as they have oversight of the vendor providing these services.

DCFS will proceed with the sole source contract negotiations within two weeks unless otherwise instructed by a Board office. If you have questions or need additional information, you may call me at (213) 351-5600, or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:EM:LTI
DM:AO:seg

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors